Tax Agent Registration Program

How to Renew Your Annual Registration

Renewal of annual registration is July 1 through July 10 of each fiscal year. The registration process is facilitated online through the Los Angeles County Assessment Appeals online filing website at: https://lacaab.lacounty.gov.

1.) To begin, go to the Assessment Appeals Board website at: https://lacaab.lacounty.gov/

2.) Click on “Tax Agent Login”, located on the left navigation panel and enter your user name (your registered email address) and password. Click on “Log In”.

3.) The Tax Agent Online Portal main page will be displayed. Click on “Renew Your Annual Registration” link.

If you need to reset your password, click on the “Forgot User ID/Password” link and follow the system prompt to create a new password.
4.) The “Duties and Prohibitions” page will be displayed. Click on the acknowledgement box to acknowledge and accept the terms of the agreement, and then click “Continue”.

5.) The “Member Account, Password and Security” page will be displayed. Click on the acknowledgement box to acknowledge and accept the terms of the agreement, and then click on the “Continue” button.

6.) Your registration is almost complete. Please have a valid debit or credit card ready and click on “Proceed with Payment”.

Renewal Registration Almost Complete

Your registration is almost complete. To complete registration, click on the button below to submit your Tax Agent Registration fee. Your registration will not be complete without payment. After your payment is complete, you will receive an email with your Tax Agent Registration number, username and password to file assessment appeals online, manage your online profile and submit your semi-annual campaign contribution reports.

*Please have your debit or credit card ready before proceeding

Click on “Proceed with Payment”. Click on “Proceed with Payment”. Click on “Proceed with Payment”.
7.) On the “Payment Entry” page, enter your valid credit or debit card information, and then enter your billing information. Once completed, click on “Continue”.

![Payment Entry Form]

8.) Read the “Terms of Payment” and click on the acknowledgement box. Now, click on “Continue”.

9.) The payment confirmation page will be displayed. Review and verify the information and click on “Process Payment”.

10.) An online receipt will be displayed to confirm payment of your registration fee. You may print this page for your records and click on “Finish”.

(Note: Once payment is processed, you will receive an email confirmation regarding your payment and completion of annual registration renewal.)